



URBAN CIRCLE TRAINING CENTRE INC.

March 17, 2020

To our Funders and Partners,

RE: COVID – 19

We are reaching out to our funders and partners to let you know that we will continue to be available to support the students (Mentally, Emotionally and Spiritually) throughout this challenging time. We have created a work plan to ensure the academics for each program continue with the help of technology during these challenging and rapidly evolving times. Here at Urban Circle Training Centre Inc. we are doing well and managing as things change day to day with the announcements coming from the Ministers offices as well as daily updates from Manitoba Health website: <https://www.gov.mb.ca/covid19/index.html>. Our Elder Audrey Bone and our Co-Chair of Directors who give guidance and support to our work plan to continue learning for our students but still continue safeguarding the health of staff members by maintaining safety and the spread of this virus.

Please be assured that our organization will continue to operate on a daily basis and our staff will continue to communicate with every student daily to ensure learning continues. We are reaching out to ensure funding provided to our students and our agency will not be affected, scaled back or suspended in response to the COVID-19 situation.

Urban Circle Training Centre Inc. will continue to assess each day and follow mandated provincial regulations as required. Please do not hesitate to get in touch if you have any questions and contact the program Lifeskills Coaches, Teachers, Instructors or myself. All our contact info is on our website at www.urbancircletraining.com.

Take care and good health!

Sincerely,

Haven Stumpf
Executive Director

AEEP Program

Alex Jackson-Teacher

Allan Jolly-Teacher

Denise Everett-Lifeskills Coach

Nancy Larkin-Lifeskills Coach for Apprenticeship

EA Program

Nadera Nowrang-Instructor

Brianne Sand-Lifeskills Coach

HCAHUC Program

Sandy Zastre-Instructor

Tina Chartrand-Lifeskills Coach

FSW Program

Erin Stranger-Instructor/Lifeskills Coach

Brent Kelly-Program/ED Assistant

Janice Matsko – Financial Administrator

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