



URBAN CIRCLE TRAINING CENTRE INC.

HEALTH CARE AIDE/HEALTH UNIT CLERK PROGRAM

(August 26, 2024 to June 13, 2025)

INTAKE PROCESS

(Updated: February 6, 2024)

Attend an Information Meeting on one of the following days:

- ❖ February 6, 2024 @ 10AM
- ❖ Tuesday, March 5, 2024 @ 10AM
- ❖ Wednesday, February 21, 2024 @ 2PM
- ❖ Wednesday, March 13, 2024 @ 2PM

All Highlighted Dates – Mark your Calendar to Attend

2nd Intake:

Application Deadline:	Friday, February 23, 2024 (4:30PM)
Orientation Meeting:	Tuesday, February 27, 2024 (9:30AM – 12:00PM)
DRP (Reading) Assessments:	Tuesday, February 27, 2024 (1:00PM – 4:30PM)
Interview Dates:	Wednesday, February 28, 2024; Thursday, February 29, 2024; & Friday, March 1, 2024
Staff Team Deliberation:	Tuesday, March 5, 2024 (2:00PM)
Notification of Acceptance:	Friday, March 8, 2024

PLEASE NOTE: All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.