



# URBAN CIRCLE TRAINING CENTRE INC.

## EDUCATIONAL ASSISTANT PROGRAM

(September 16, 2024 to June 13, 2025)

### INTAKE PROCESS

(Updated: August 1, 2024)

**Attend an Information Meeting on one of the following days:**

- ❖ Wednesday, July 24, 2024 @ 10AM
- ❖ Thursday, August 1, 2024 @ 10AM
- ❖ Tuesday, August 13, 2024 @ 2PM

**6<sup>th</sup> Intake:**

<b>Application Deadline:</b>	<b>Thursday, August 1, 2024 (4:30PM)</b>
Orientation Session:	Monday, August 12, 2024 (9:30AM – 12:00PM)
DRP (Reading) Assessments:	Monday, August 12, 2024 (1:00PM – 4:30PM)
Interview Dates:	Tuesday, August 13, 2024 (2:00PM & 2:45PM); Wednesday, August 14, 2024 (1:00PM & 1:45PM);
Staff Team Deliberation:	Wednesday, August 14, 2024 (1:00PM)
Notification of Acceptance:	Friday, August 16, 2024

**PLEASE NOTE:** All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.