



URBAN CIRCLE TRAINING CENTRE INC.

EDUCATIONAL ASSISTANT PROGRAM

(September 18, 2023 to June 14, 2024)

INTAKE PROCESS

(Updated: February 10, 2023)

Attend an Information Meeting on one of the following days:

❖ Thursday, May 25 @ 10:00AM

❖ Wednesday, June 7 @ 2:00PM

All Highlighted Dates – Mark on your Calendar to Attend

3rd Intake:

Application Deadline: Thursday, May 25, 2023 (4:30PM)

Orientation Meeting: Tuesday, May 30, 2023 (9:30AM – 12:00PM)

DRP (Reading) Assessments: Tuesday, May 30, 2023 (1:00PM – 4:30PM)

Interview Dates: Wednesday, May 31, 2023; & Thursday, June 1, 2023

Staff Team Deliberation: Tuesday, June 6, 2023 (10:00AM)

Notification of Acceptance: Thursday, June 8, 2023

PLEASE NOTE: All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.