



URBAN CIRCLE TRAINING CENTRE INC.

EDUCATIONAL ASSISTANT PROGRAM

(September 20, 2021 to June 2022)

INTAKE PROCESS

(Updated: February 25, 2021)

All Highlighted Dates – Mark on your Calendar to Attend

4th Intake:

Application Deadline:	Tuesday, May 18, 2021 (4:30 p.m.)
Orientation Meeting:	Thursday, May 20, 2021 (9:00 a.m. – 12:00 p.m.) Online ZOOM
DRP (Reading) Assessments:	Thursday, May 20, 2021 (1:00 p.m. – 4:30 p.m.) In Centre
Interview Dates:	Friday, May 21, 2021; Tuesday, May 25, 2021; & Wednesday, May 26, 2021
Staff Team Deliberation:	Tuesday, June 1, 2021 (10:00 a.m.)
Notification of Acceptance:	Friday, June 4, 2021

PLEASE NOTE: All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.

*****The EA Orientation will be conducted online, so please download the ZOOM App. Check your email (and junk email folder) for the ZOOM link/invitation sent to you by Brianne Sand (BSand@urbancircle-inc.com). The DRP (Reading) Assessment will be conducted in Centre - be here for 1:00p.m. to begin testing*****