



# URBAN CIRCLE TRAINING CENTRE INC.

## EDUCATIONAL ASSISTANT PROGRAM

(September 16, 2024 to June 13, 2025)

### INTAKE PROCESS

(Updated: January 31, 2024)

#### Attend an Information Meeting on one of the following days:

- ❖ Wednesday, February 21, 2024 @ 2PM
- ❖ Wednesday, March 13, 2024 @ 2PM
- ❖ Wednesday, April 10, 2024 @ 2PM
- ❖ Thursday, May 9, 2024 @ 2PM
- ❖ Thursday, May 30, 2024 @ 2PM
- ❖ Wednesday, June 12, 2024 @ 2PM
- ❖ Tuesday, March 5, 2024 @ 10AM
- ❖ Wednesday, March 27, 2024 @ 10AM
- ❖ Tuesday, April 23, 2024 @ 10AM
- ❖ Wednesday, May 22, 2024 @ 10AM
- ❖ Tuesday, June 4, 2024 @ 10AM

#### **All Highlighted Dates – Mark on your Calendar to Attend**

##### 1<sup>st</sup> Intake:

<b>Application Deadline:</b>	<b>Friday, March 15, 2024 (4:30 PM)</b>
Orientation Meeting:	Tuesday, March 19, 2024 (9:30 AM – 12:00 PM)
DRP (Reading) Assessments:	Tuesday, March 19, 2024 (1:00 PM – 4:30 PM)
Interview Dates:	Wednesday, March 20, 2024; Thursday, March 21, 2024; & Monday, March 25, 2024
Staff Team Deliberation:	Thursday, March 28, 2024 (10:00AM)
Notification of Acceptance:	Wednesday, April 3, 2023

**PLEASE NOTE:** All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.