



URBAN CIRCLE TRAINING CENTRE INC.

ADULT EDUCATION & EMPLOYMENT PROGRAM

(August 11, 2025 to June 12, 2026)

INTAKE PROCESS

(Updated: March 5, 2025)

Attend an Information Meeting on one of the following days:

- ❖ Wednesday, March 19, 2025 @ 2PM
- ❖ Thursday, April 3, 2025 @ 2PM
- ❖ Tuesday, April 29, 2025 @ 2PM
- ❖ Wednesday, April 16, 2025 @ 10AM
- ❖ Wednesday, May 7, 2025 @ 10AM

All Highlighted Dates – Mark your Calendar to Attend

3rd Intake:

Application Deadline:	Friday, April 11, 2025 (4:30 PM)
Orientation Meeting:	Tuesday, April 15, 2025 (9:30 AM – 12:00 PM)
Academic Assessment:	Tuesday, April 15, 2025 (1:00 PM – 4:30 PM)
Interview Dates:	Thursday, April 17, 2025; Tuesday, April 22, 2025; & Wednesday, April 23, 2025
Staff Team Deliberation:	Thursday, April 24, 2025 (3:00 PM)
Notification of Acceptance:	Thursday, May 8, 2025

PLEASE NOTE: All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.