



# URBAN CIRCLE TRAINING CENTRE INC.

## ADULT EDUCATION & EMPLOYMENT PROGRAM

(August 16, 2021 to June 17, 2022)

### INTAKE PROCESS

Updated: February 12, 2021)

#### All Highlighted Dates – Mark your Calendar to Attend

#### **4<sup>th</sup> INTAKE:**

Application Deadline:	<b>Friday, May 7, 2021 (4:30p.m.)</b>
Orientation Meeting:	Monday, May 10, 2021 (9:00a.m. - 12:00p.m.) <b>ZOOM</b>
Academic Assessment:	Monday, May 10, 2021 (1:00p.m. - 4:00p.m.) <b>IN-CENTRE</b>
Interview Dates:	Tuesday, May 11, 2021 Wednesday, May 12, 2021; & Thursday, May 13, 2021
Staff Team Deliberation:	Wednesday, May 19, 2021 (10:00 a.m.)
Notification of Acceptance:	Tuesday, May 21, 2021

**PLEASE NOTE:** All applicants **MUST** complete one of the above scheduled Intake Process before given an acceptance letter.

**\*\*\*The AEEP Orientation will be conducted online, so please download the ZOOM App. Check your email (and junk email folder) for the ZOOM link/invitation sent to you by Denise Everett ([DEverett1@urbancircle-inc.com](mailto:DEverett1@urbancircle-inc.com)). The academic assessment/testing will be conducted in Centre - be here for 1:00p.m. to begin testing\*\*\***